



MAIL TO:
Office of the Attorney General
Registry of Charities and Fundraisers
P.O. Box 903447
Sacramento, CA 94203-4470

STREET ADDRESS:
1300 I Street
Sacramento, CA 95814

WEBSITE ADDRESS:
www.oag.ca.gov/charities

APPLICATION FOR VERIFICATION ATTORNEY GENERAL OF CALIFORNIA

Section 94874.1, California Education Code
Cal. Code Regs., tit. 11, section 940
(FORM CT-SCHOOL-1)

PART A - NONPROFIT INSTITUTION INFORMATION. PLEASE REVIEW ALL THE INSTRUCTIONS FOR THE APPLICATION FOR VERIFICATION BEFORE COMPLETING PART A.

Name of the nonprofit institution	Contact person name and title
List all DBAs and names the organization uses or has used	Mailing Address of contact person (Number and Street)
Telephone Number Website Address	City or Town, State, and ZIP Code
Mailing Address (Number and Street)	Contact person e-mail address
City or Town, State, and ZIP Code	Contact person telephone number
Physical address of primary administrative location in California (Number and Street)	Federal Employer Identification Number (FEIN)
City or Town, State, and ZIP Code	Corporation or Organization Number

PART B - STATEMENTS REGARDING THE NONPROFIT INSTITUTION'S ACQUISITION OF THE FOR-PROFIT INSTITUTION. PLEASE REVIEW ALL THE INSTRUCTIONS FOR THE APPLICATION FOR VERIFICATION BEFORE COMPLETING PART B.

1. Provide a full description of the transaction between the nonprofit institution and the for-profit institution, and the effective date of the transaction. Please review the Instructions for the Application for Verification and provide the required information. Attach additional sheets if necessary.

	Yes	No
2. Did the nonprofit institution acquire the for-profit institution's assets for no more than the fair value of the assets? (Check Yes or No). If your answer is "yes" proceed to number 3. If your answer is "no", proceed to PART C of the Application for Verification.		
3. If the nonprofit institution acquired the for-profit institution's assets for no more than the fair value of the assets, did the nonprofit institution execute agreements for goods or services for no more than the fair value of the goods or services? (Check Yes or No). If your answer is "yes" proceed to number 4. If your answer is "no", proceed to PART C of the Application for Verification.		
4. If the nonprofit institution executed agreements for goods or services for no more than the fair value of the goods or services, are all core functions of the nonprofit institution conducted by, or under the direction of, the nonprofit institution? "Core functions" includes control of student instruction; academic research and public service; curriculum development and management and development of instructional personnel; institutional support including management and planning; student recruitment and marketing; and faculty recruitment and retention. (Check Yes or No) If your answer is "yes" proceed to number 5. If your answer is "no", proceed to PART C of the Application for Verification.		
5. If all core functions of the nonprofit institution are conducted by, or under the direction of, the nonprofit institution, has the nonprofit institution entered into any contracts, loans, or leases with a term of longer than three years with the former for-profit institution's owners and managers? (Check Yes or No) Proceed to PART C of the Application for Verification. This paragraph does not apply to a nonprofit institution that previously operated as a for-profit institution that is owned by or controlled by a public institution of higher learning.		

PART C - SIGNATURE. PLEASE REVIEW ALL THE INSTRUCTIONS FOR THE APPLICATION FOR VERIFICATION BEFORE COMPLETING PART C.

I declare under penalty of perjury under the laws of the State of California that I have reviewed this application, including accompanying documents, the content is true, correct and complete, and I am authorized to sign.

Signature of Authorized Agent	Printed Name	Title	Date



Office of the Attorney General
Privacy Notice
As Required by Civil Code § 1798.17

Collection and Use of Personal Information. The Attorney General collects the information requested on this form to verify information as authorized by Education Code section 94874.1, subdivision (a), which provides that the Bureau for Private and Postsecondary Education shall not verify the exemption from Chapter 8 of the California Private Postsecondary Education Act of 2009, or contract for the complaint handling under Education Code section 94874.9 for a nonprofit institution that operated as a for-profit institution during any period on or after January 1, 2010, unless the Attorney General provides a verification to the nonprofit institution.

The Attorney General uses the information in the administration and enforcement of Education Code section 94874.1. The Attorney General may also use the information for additional purposes, including in support of investigations and law enforcement actions, providing public access to information as required by the Act (Gov. Code §§ 12587, 12587.1, 12590), and making referrals to other law enforcement agencies. Any personal information collected by state agencies is subject to the limitations in the Information Practices Act and state policy. The Department of Justice's general privacy policy is available at www.oag.ca.gov/privacy-policy.

Providing Personal Information. All the personal information requested in the form must be provided. An incomplete submission may result in the Attorney General not be able to provide a verification.

Possible Disclosure of Personal Information. In order to determine the verification process the Attorney General may need to share the information on this form with other government agencies. We may also share the information to further an investigation, including an investigation by other government or law enforcement agencies.

The information provided may also be disclosed in the following circumstances:

- With other persons or agencies where necessary to perform their legal duties, and their use of your information is compatible and complies with state law, such as for investigations or for licensing, certification, or regulatory purposes;
- To another government agency consistent with state or federal law.

Contact Information. For questions about this notice or access to your records, contact the Public Inquiry Unit, Office of the Attorney General, P.O. Box 944255, Sacramento, CA 94244-255.

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INSTRUCTION FOR APPLICATION FOR VERIFICATION ATTORNEY GENERAL OF CALIFORNIA

Section 94874.1, California Education Code
Cal. Code Regs., tit. 11, section 940

(FORM CT-SCHOOL-1)



WEBSITE ADDRESS:
www.oag.ca.gov/charities

The purpose of the Application for Verification (Form CT-School-1) is to assist the Attorney General with verifying information as required by Education Code section 94874.1, subdivision (a).

WHO MUST FILE THE APPLICATION FOR VERIFICATION FORM CT-SCHOOL-1?

Every nonprofit institution that seeks a verification of exempt status with the Bureau for Private Postsecondary Education is required to have information verified by the Attorney General pursuant to Education Code section 94871.1, subdivision (a).

PART A

Name of the nonprofit institution and other information - Insert the legal name as stated in the nonprofit institution's organizing instrument such as its articles of incorporation, any and all doing business as (DBAs) operating names, telephone number, and its website address.

Mailing Address - Insert the official mailing address of the nonprofit institution.

Physical address of the nonprofit institution's primary administrative location in California - Insert the physical address of the nonprofit institution's primary administrative location in California, if different from the mailing address.

Name and contact information of the nonprofit institution's contact person - Insert the name, address, email address, and telephone number of an individual who will function as the nonprofit institution's contact person for the purposes of the Application for Verification.

Federal Employer Identification Number (FEIN) - Insert the FEIN the Internal Revenue Service assigned when the nonprofit institution was applying for an exemption.

Corporation or Organization Number - All California and foreign businesses that have qualified to do business in California are assigned an entity number by the California Secretary of State. Insert that number here.

PART B

PART B, REQUEST 1

Provide the effective date and a full description of the transaction converting the institution from for-profit to nonprofit status, including all agreements entered into between the nonprofit institution and the for-profit institution, all related financial information, and a statement from the nonprofit institution's board of directors as to why they believe the transaction is or was necessary or desirable.

PART B, QUESTIONS 2 AND 3

"Fair value" shall be demonstrated through one of the following:

- (1) A third-party appraisal based on comparable assets acquired by, or goods or services procured by, nonprofit corporations in similar market conditions.
- (2) Independent financing of the acquisition or procurement based upon the asset acquired or goods or services procured.
- (3) Full and open competition in the acquisition of the assets or procurement of the goods or services. (Ed. Code, § 94874.1, subd. (c).)

The completed Application for Verification must be uploaded on the Attorney General's website at <https://oag.ca.gov/charities>, and shall be submitted in one (1) hard copy or one (1) electronic copy on a compact disc or flash drive.

PART C

Signature, Title, and Date - I declare under penalty of perjury under the laws of the State of California that I have reviewed this application, including accompanying documents, and to the best of my knowledge and belief, the content is true, correct and complete, and I am authorized to sign.

- 1) Must be signed by the nonprofit institution's president, chief executive officer, treasurer, or chief financial officer; and
- 2) Signatures do not need to be original inked signature. Copies or electronic signatures are acceptable.